

Mercer County Early Childhood Alliance Transitions Agreement

Kiddie Fair Resource Sharing Chart – To be completed during Kiddie Fair Meetings.

Tasks	Responsibility for Arrangement (individual names)	Responsibility for Implementation use names or group(s)	Cost & Funding Source(s)
Mall Contract	Pat Valeyko, CCI	CCI	None
Insurance	Pat, ECA vote	Pat / Murphy Insurance	Cash: 650
Fundraising	Shannon, Bettye Sue, & Pat	Shannon, Bettye Sue, & Pat	
Brochure/ Posters	ECA Vote, Pat prepare	CCI print & send to Vo-Tech	Cash: \$ 750, Board of Ed.
Brochure / Poster Distribution	Spring & Bettye Sue	Spring & Bettye Sue, Janice (recruiting parent volunteers)	None
Floor Plan/Maps	Bettye Sue,	Bettye Sue to work with Joe Fuda / VO-Tech	None
Volunteers	Spring Turner	Spring, Shannon, Pat, Diane, Bettye Sue	volunteers x hrs x \$/hour = in-kind
Children's Snacks	Marilyn Benson	Ministerial Association	In-kind \$ _600_
Goody Bags	Greg Puckett	CCI	Cash: 500
Entertainment	Spring Turner	Spring, Mathena Center	volunteers x hrs x \$/hour = in-kind \$ _
Publicity	Beth Sizemore	Beth Sizemore	In Kind: \$ Adventure, Star 95, WVVA, Blfd. Daily
Computers	Roger / Bettye Sue	Roger Robertson & Board of Education	In-Kind: _____, Roger Robertson & Board of Ed
Copiers	Pat call Rutherford's	Rutherford's	750
Vendor Letters	Kelli Blankenship	CCI	Cash for postage, copies 200
Thank You's	Pat write letter, ECA members distribute	CCI & ECA	Cash for postage, copies 200
Registration	Spring Turner	Spring Turner & Bettye Sue	In-Kind
Immunizations	Melody Rickman, Health Dept.	Health Department	WV Vaccines for Children Program
Dental Screenings	Pat Valeyko	TLC & Kanawati	In-kind: \$ _
Vision Screenings	Bettye Sue	Bd. Of Ed. & Starting Points	In-kind: \$ _
Developmental Screenings	Bettye Sue & April Puzzuoli	Bd. Of Ed./ Head Start / Starting Points / Concord University	In-kind: \$ _
Speech Screenings	Bettye Sue	Bd. Of Ed.	In-kind: \$ _

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Lead Screenings	Brenda Donithan	WV DHHR, Public Health	In-kind: \$ ____
Orthopaedic Screenings	Janice call Shriners; Debbie call Dr. Horowitz	Shriner's	In-kind: \$ ____
Hearing Screenings	Bettye Sue	Bd. Of Ed.	In-kind: \$ ____
Fingerprinting	Bettye Sue	Mercer Sheriff's Dept.	In-kind: \$ ____
DNA swabs	Brenda Donithan	Bluefield State Nursing Students	In-kind: \$ ____
Health Screenings	Shannon	Dr. Millie Vidot / DW Perdue, PA	In-kind: \$ ____
Tables and Chairs	Spring, Pat, & Bettye Sue	Mall	In-kind: \$ ____
Set-up & Take-down	Shannon	Day Report Center	volunteers x hours x \$/hour = in-kind \$ ____ 600 ____
Get Additional Tables/chairs	Janice Walters to call Shriners; Shannon to call Day Report	Shriners; Day Report Center Volunteer to load / unload	In-kind: \$ ____
Exit Procedure	Spring Turner & Bettye Sue	Spring Turner & Bettye Sue	N/A
Kiddie Land	Debbie Kezcan, HFA	HFA	Cash: \$ 500 Rural Outreach Grant
Adult Food	Bettye Sue	Mall Restaurants	Cash \$ ____
T-Shirts	Pat	CCI	Cash \$ 800
Training of Volunteers	Bettye Sue & April Puzuoli	Bettye Sue & April Puzuoli to work with Concord, BSC, and Vo-Tech students	In-Kind \$ ____
Adult Health Screenings	Bettye Sue	Bettye Sue & BSC Nurses	In-Kind \$ ____

Add Items as necessary

In-kind can be recorded from each of the various agencies according to the amount of wages they paid for those who work at Kiddie Fair, (i.e. vision, hearing, speech therapists).