



GRAUDATE PROFESSIONAL DEVELOPMENT COURSE CREDIT

To those seeking professional development hours through the WV Department of Education. Each three hour course may be used for teaching certificate renewal, professional development and/or advanced salary classification. **These courses are NOT applicable for degree programs or out of field permit renewal.**

INSTRUCTIONS:

1. You will be able to pay using a Debit/Credit Card or Electronic Check (ACH – this requires your bank routing number and personal account number). *Please note that when paying by Electronic Check (ACH) there is no fee, however, all credit card payments will incur a 2.25% processing fee as they always have.*
2. It's **VERY** important that you select the correct course name from the drop down box. Once you submit your information, that is the course that you will be registered in. For this specific course, you will need to find the correct name of the course. The dropdown box lists all courses in alpha order along with the course number and cost (\$141 for 3 Professional Development credits) . Please select the course below:

Celebrating Connections 2021 CISP 562-331 CRN 3110 3 Credits \$141.00

3. Be aware of the deadlines provided by the WVDE, once the deadline arrives, you will not be able to register and pay for that course. The option will no longer show on the site. **The registration window opens on April 20, 2021 and the deadline for registering for this course is May 19 , 2021.**
4. To complete the registration process and pay for your course please follow the below link and follow all instructions. You will not be officially registered until you make your payment, completing the form without payment **will not** result in attaining credit.

<https://www.marshall.edu/coepd/graduate/professional-development/>